



AusACPDM/IAACD2022
1–5 March 2022 | Melbourne Australia
BETTER TOGETHER



Free Paper Presentation Summary

All Free Paper presenters are given a 7-minute oral presentation slot in the program, this oral presentation is required to be submitted prior to the Conference as a pre-recorded MP4/Video file. Free Paper presenters will also be requested to join the Live Q&A at the end of their allocated session to answer audience or Chair questions alongside fellow presenters.

SESSION FORMAT

Standard Free Paper sessions will consist of up to 7 pre-recorded presentations and end with Live Q&A, streamed from Zoom, into the Conference platform.

Presenters will be shared their unique Zoom meeting links in the week prior to the Conference and requested to join the meeting 30-minutes prior to their given Q&A time Each Q&A session will then be moderated by the session Chair.

RECORDING REQUIREMENTS

All Free Paper pre-recorded submissions must be a single MP4/Video file, of up to a maximum of 7 minutes in length, and no greater than 1GB in total file size.

To ensure that Better Together 2022 is accessible to all attendees, we ask that all presenters record their presentations directly on Microsoft PowerPoint, as this allows direct subtitles.

SUBMISSION PORTAL AND DEADLINE

All Free Paper presenters are required to submit their pre-recorded presentations to the Better Together Submission Portal using their unique access links provided in the accompanying letter.

All submissions are due by **23:59 (AEDT), Sunday 23 January 2022.**

THE PRESENTER HUB

On the Presenter Hub website you will find further helpful guides, tips and recourses on;

- How to record your presentation using Microsoft PowerPoint
- A custom PowerPoint template to use for your recording (optional)
- Best practice for making your presentation accessible to all attendees
- Tips and tricks on framing and lighting
- Pre-submission checklist (to ensure you have all your necessary items covered)
- Other helpful recourses